



## **About us**

Nation Outside (NO) is a grassroots advocacy organization led by formerly incarcerated people, and operates under the fiscal sponsorship of Safe and Just Michigan (SJM). We envision a society where our communities are safe and vibrant, all people are treated with dignity and respect, and justice and fairness are available to everyone.

Our mission is to drive policy and practice reforms that build transformative systems of support for justice-impacted people. To achieve our mission, we work with our directly impacted peers in Michigan communities to empower them with knowledge of the political and legislative processes and inspire them to civic engagement through voting, advocacy, and leadership. Learn more about NO at [www.nationoutside.org](http://www.nationoutside.org).

## **About the job**

The regional coordinator is responsible for building a base of critical messengers of formerly incarcerated people and their loved ones through various educational and outreach activities. We envision the regional coordinator will work specifically in Kalamazoo - or another southwest Michigan city center - with an eventual broader focus on other southwest Michigan communities (as capacity allows).. A person in this position will build strategic partnerships with people and organizations dedicated to transforming the justice system and civic engagement of justice-impacted communities. This position requires a high level of ethical behavior (i.e. integrity, honesty) and discretion when working with formerly and currently incarcerated people and their families.

The position reports to the program director and works in partnership with other regional coordinators and the deputy coordinator.

## **General Responsibilities**

- Maintain relationships with existing NO members and recruit members from the justice-impacted community, including hosting regular virtual and in-person meetings (when safe).
- Conduct regular outreach to build awareness and increase member participation in NO policy issues.
- Network with and nurture alliances with disenfranchised communities and interest groups working on criminal justice reform issues or serving justice-impacted people.
- Collect, share and report contact information of members and organizations.
- Mobilize members to act on NO advocacy work using a variety of strategies including events, calls, letters, and phone banking.

- Provide ongoing input, information, and materials about NO regional activities (as requested) that support internal and external NO communication efforts, such as social media and electronic newsletters.
- Collaborate with relevant staff in the development and expansion of NO activities.

### **Skills and Qualifications**

- **Knowledge of community needs and dynamics:** Must be attuned to the community needs, specifically formerly incarcerated individuals and their loved ones and strong knowledge of community issues and professional relationships in the Detroit area.
- **Interpersonal communication skills:** Must be confident communicating with people from diverse backgrounds in one-on-one and group settings.
- **Experience in community organizing and/or outreach:** Must have skills to organize, mobilize, and educate people around NO policy issues.
- **Passion for social justice:** Must have personal commitment to transforming the existing criminal justice system and a drive for lifting up the voices of formerly incarcerated people. Personal experience with the justice-system is required.
- **Basic computer and data collection skills:** Must be able to perform basic skills such as writing and responding to emails and collecting and reporting contact information of the people and organizations you are in contact with.

### **Compensation**

The selected candidate will operate as an independent contractor at the rate of \$25 per hour for 80 hours per month, with travel reimbursements as necessary. Contracts are negotiated on a six month basis and have the potential for expansion and continuation contingent upon organizational growth and funding.

### **How to apply**

To apply, email your resume - be sure to demonstrate your experience reflects the above skills and qualifications - and two professional references to **nationoutside@gmail.com** with "Regional Coordinator - Kalamazoo/Southwest Michigan" in the subject line. Only applicants with a complete submission of the requested information will be considered.

This position will remain open until filled – looking to fill the position immediately. Please no phone calls. Only applicants selected for interviews will be contacted.

*Nation Outside considers all qualified applicants and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, prior record of arrest or conviction, citizenship status, current employment status, or military/veteran status in employment. Nation Outside values diverse experiences, including educational background and justice system involvement.*